

October 23, 2002

To Whom It May Concern,

I would like to offer my recommendation regarding the Integrity + Consulting workshop held recently at Sunnybrook & Women's and more specifically of Mr. Baha Habashy.

This session was held on October 18, 2002 and was devoted to "Strategies for Effective Meetings". It was the second workshop I have sponsored for my staff facilitated by Baha and it was as well received and appreciated as was the first ("Help for Information Overload").

The purpose was to analyze the challenges and goals in setting and conducting useful meetings. Many of the concerns we all share today with the increasing number of meeting requests are: lack of/wasted time, understanding of purpose/role, action plans and follow-up. Baha provided a thorough and practical view of the process and numerous suggestions as to how we can all orchestrate more efficient and effective meetings.

I heartily recommend this workshop and can personally attest to its benefits. Please do not hesitate to contact me if you require any further information.

Sincerely,

Wendy Gilmour Vice President

Clinical Support Services